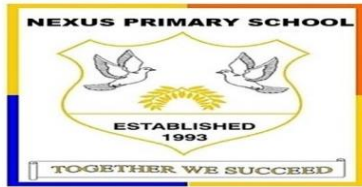


NEXUS PRIMARY SCHOOL



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SCHOOL STAMP

Date of Adoption by SGB _____ Signed: _____

Date of Verification by Department: _____ Signed: _____

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1. PREAMBLE

Nexus primary School is committed to providing its learners with a holistic education, balancing the academic, physical, emotional and social development of each learner in its care. It hopes to equip learners with the values and skills to live in a just, tolerant, multicultural, democratic society and it respects the religions of all people. The school's motto, "Together we succeed", embodies the values the school wishes to uphold. Nexus Primary School aims to achieve this by: providing a conducive and caring environment, inviting and involving committed stakeholders, ensuring that all learners are exposed to dynamic curricular, extra and co-curricular activities. Our school governing body must adopt a code of conduct for the learners after consultation with the learners, parents and educators of the school.

2. THE RIGHTS OF LEARNERS

2.1 Every learner has the following rights:

- 2.1.1 To be informed about the code of conduct;
- 2.1.2 To freedom of speech and to voice their opinion in a matured, tactful and appropriate manner;
- 2.1.3 To be respected by other members of the school community, regardless of personal, religious or cultural differences;
- 2.1.4 To be treated with fairness;
- 2.1.5 To work in a clean and litter-free environment;

3. RESPONSIBILITIES OF LEARNERS

3.1 Every learner has the following responsibilities:

- 3.1.1 To be willing to receive correction and discipline from any members of the staff of the school;
- 3.1.2 To be willing to receive instructions from any members of the staff of the school;
- 3.1.3 To respect staff members including non-teaching staff;
- 3.1.4 To do all assignments, class-work, home-work, experiments, practical work or activity assigned to learners;
- 3.1.5 To respect the decision made and react to them in a matured and sensitive manner;
- 3.1.6 To take a good care of the text books and return them as you received them;

NB: Any violation of any of the listed obligations shall be dealt with by the relevant authority and the learner shall be liable to an appropriate punishment.

4 THE RIGHTS AND RESPONSIBILITIES OF PARENTS.

4.1 The ultimate responsibility for learners' behaviour rests with their parents or guardians. It is expected that parents will:

- 4.1.1 Ensure their children conduct themselves according to the accepted norms of controlled, courteous, correct and disciplined behaviour while associated with the school;**
- 4.1.2 Support the school, and require learners to observe all school rules and regulations including ensuring that the dress code is upheld and accept responsibility for any misbehaviour on their part; The school will contact parents whenever a child's behaviour becomes cause for concern and will endeavour, in a spirit of constructive partnership, to resolve the problem.**

The parents, however, remain the persons ultimately responsible for ensuring that their child complies with the Code of Conduct. Parents must, on seeking admission for their children at Nexus Primary School disclose all relevant information regarding any previous discipline, learning or behavioural problems.

This disclosure is requested in order to help the school in its attempts to assist the learner. If this is not done and problems arise the school reserves the right to request that the learner be suspended or removed.

5 GENERAL CLASS RULES

- Treat others with respect at all times.
- Listen to the teacher when s/he speaks.
- Ask for help when you need it.
- Be prepared every day with required items.
- Respect other people's property.
- Listen and follow directions.
- Raise your hand before speaking or leaving your seat.

6 GENERAL RULES, APPEARANCE AND SCHOOL UNIFORM

6.1 RULES FOR GIRLS

- Hair must be always clean and neat.
- Hair that touches the collar must be tied at the back or at the sides of the head.
- No untidy hair may hang in front of eyes.
- Long hair must always be fastened.
- Nails may not protrude beyond fingertips and must be well-groomed.
- No eye make-up or blusher is allowed.

6.2 GIRLS SCHOOL UNIFORM

- **FOUNDATION PHASE**
 - Black and gold tunic
 - Black and gold jerseys
 - Black and gold socks
 - Black and gold tracksuits
 - Black shoes
- **INTERMEDIATE PHASE**
 - Black and gold tunic
 - Gold jerseys
 - Black and gold socks
 - Black and gold tracksuits
 - Black shoes

6.3 RULES FOR BOYS

- Hair must be always clean and neat.
- Nails must be short, clean, and well groomed.
- No bleaching or highlighting of hair is permitted.
- No gel.
- No earrings permitted for boys.

- **SCHOOL UNIFORM FOR BOYS**

- **FOUNDATION PHASE**
 - Black and gold jerseys
 - Black and gold socks
 - Black and gold tracksuits
 - Black shoes
 - Black and gold scorch shirts
 - Black trousers.

- **INTERMEDIATE PHASE**
 - Gold jerseys
 - Black and gold socks
 - Black and gold tracksuits
 - Black shoes
 - Gold shirts
 - Black trousers

6.4 SPORT AND EXTRA-MURAL ACTIVITIES

- Learners selected to participate in any sports activity for the school, as a representative of the school or on behalf of their houses, must be dressed in the manner prescribed under sports clothes which will have to be determined with the concurrence of the coaches and sports committee before, during and after participation in such activity.
- All learners taking part in sport events must complete an indemnity form.
- Learners attending any school activity shall obey all reasonable instructions and directives given to them before, during and after the activity by the sports committee, any teacher, parent, and/or any person appointed by the Sport committee to assist with any of the duties to or from the activity.
- The rules set out above apply to this section as well, except where they are obviously inapplicable.

6.4 SCHOOL ENVIRONMENT.

Learners have the right to a clean, safe, harassment-free and healthy environment with clean water that is conducive to teaching and learning.

- The South African Schools Act provides that education is compulsory for learners from the year in which such learners reach the age of 7 years until the last school day of the year in which such learners turn 13 years or the seventh grade, whichever comes first.
- Learners may not litter the school grounds or buildings.
- Learners must be proud of their school and contribute to the beautification of the gardens and school buildings.
- Learner spectators of any school activity or event must leave the place occupied by them neat and tidy.
- Learners shall leave the toilets, hall, playground, and sports fields in a clean and neat state. (under the supervision of educators as indicated in the duty list)
- Learners shall not block any drain or toilet pan with paper or any other material or substance and shall not leave a tap running.
- Graffiti, stickers, placards, etc. on any surface of the school property is forbidden without the authority of the Principal.

6.5 SCHOOL NOTICES

Parents are duty-bound to check for notices from the school through WhatsApp, text-messages and school website.

6.6 TEXTBOOKS

- Learners will maintain the textbooks and equipment of the school in good order.
- Textbooks are retrieved on a quarterly basis.
- Any textbooks lost a parent should be made aware for repayment.
- Library book or equipment lost or damaged should also be paid or replaced.

6.7 SCHOOL SAFETY

6.7.1 Parents/Guardians

- No visitor is allowed to go to a class without permission or appointment. (Will be seen as trespassing.)
 - Any visitor will be controlled through Gate entrance log or register book.

6.7.2 Respect for those in positions of authority

- Learners should under all circumstances be polite towards fellow-learners, educators, the principal, administrative staff, and general assistants.
- A learner should behave in an orderly manner in the classroom and do his/her share so that work is dealt with efficiently.
- Learners are to enter and leave classrooms in an orderly fashion.
- No learner may be outside a classroom, without the permission of the educator.
- Educators' personal rules for classrooms must always be adhered to
- There must be silence while announcements are made over the intercom.
- A learner who leaves a classroom must be in possession of the teacher's "pass".

6.7.3 Behaviour towards the opposite sex Physical contact between learners is not allowed on or outside the school grounds.

6.7.4 Indecent language Learners may not use foul or indecent language on or outside the school grounds.

6.8 RANDOM SEARCH, SEIZURE AND DRUG TESTING AT SCHOOLS.

- Unless authorized by the principal for legitimate educational purposes, no person may bring a dangerous object or illegal drug onto school premises or have such object or drug in his or her possession on school premises or during any school activity.

Subject to subsection

- The educator may, at random, search any group of learners, or the property of a group of learners, for any dangerous object or illegal drug, if a fair and reasonable suspicion has been established—that a dangerous object or an illegal drug may be found on school premises or during a school activity; or that one or more learners on school premises or during a school activity are in possession of dangerous objects or illegal drugs:
- A search contemplated in subsection may only be conducted after taking into account all relevant factors, including:
 - The best interest of the learners in question or of any other learner at the school;
 - The safety and health of the learners in question or of any other learner at the school;
 - Reasonable evidence of illegal activity; andall relevant evidence received.
- When conducting a search contemplated in subsection.
- the principal or his or her delegate must do so in a manner that is reasonable and proportional to the suspected illegal activity.
- Where a search contemplated in subsection entails a body search of the learners in question, such search may only be conducted by:
 - The principal's delegate such as: teachers/ SGB who must be of the same gender as the learner;
 - Be done in a private area, and not in view of another learner's, be done if one adult witness, of the same gender as the learner, is present; and
 - Be done if it does not extend to a search of a body cavity of the learner.
- Any dangerous object or illegal drug that has been seized must be—
 - (a) clearly and correctly labelled with full particulars, including—
 - the name of learner in whose possession it was found;
 - (ii) the time and date of search and seizure;
 - (iii) an incident date and time (reference number)
 - (iv) the name of person who searched the learner;
 - (v) the name of the witness; and
 - (vi) any other details that may be necessary to identify the item and incident;
 - (b) recorded in the school record book; and (record in the school safety incident book).

(c) handed over to the police immediately to dispose of it in terms of section 31 of the Criminal Procedure Act, 1977 (Act No. 51 of 1977).

(6) If the police cannot collect the dangerous object or illegal drug from the school immediately, the principal or his or her delegate must—

(a) take the dangerous object or illegal drug to the nearest police station; and
(b) hand the dangerous object or illegal drug over to the police to dispose of it in terms of section 31 of the Criminal Procedure Act, 1977 (Act No. 51 of 1977).

(7) The police officer who receives the dangerous object or illegal drug must issue an official receipt for it to the principal or to his or her delegate.

(a) publish the name of this device, and any other relevant information about it, in the Gazette.

(12) A learner may be subjected to disciplinary proceedings if—

(b) a dangerous object or illegal drug is found in his or her possession; or

(13) Any disciplinary proceedings in respect of a learner must be conducted in terms of the code of conduct.

6.9 PROHIBITED ACTIVITIES, SUBSTANCES, ITEMS AND AREAS.

> Smoking

Φ Smoking by learners on the school grounds, at school functions, on school buses or in any public place where they represent the school is strictly prohibited.

Φ Learners may not have cigarettes, e-cigarettes (or similar), tobacco or lighters/ matches in their possession while they are on the school grounds.

Φ Learners will be deemed guilty if in the company of smokers.

> Alcohol

Φ The consumption of alcoholic beverages by learners on the school grounds, at school functions, in school buses or in any public place where they represent the school is strictly prohibited.

Φ Learners may not have alcohol in their possession or trade with it. This is a very serious misconduct and learners transgressing make themselves liable for strict disciplinary measures, according to the prescribed disciplinary code.

> Drugs

Φ The use of drugs of any kind by learners on the school grounds, at school functions, in school buses or in any public place where they represent the school is strictly prohibited.

- Φ Learners may not have drugs in their possession or trade with it
- Φ A drug test may be conducted at the discretion of the Principal and Deputy Principal
- Φ Drugs will be confiscated and used as evidence.

➤ **Pornographic material**

- Φ Learners may not have in their possession, or bring into the school ground, pornographic or any similarly unacceptable material.
- Φ Should any such material be found in a learners' possession, it will be confiscated and used as evidence against him/her.

➤ **Gambling**

Learners' gambling on the school grounds or while in school uniform are prohibited.

➤ **Occultism activities.**

- Φ Satanic or occultism activities by learners is strictly forbidden

➤ **Dangerous objects**

Φ No learners may have dangerous objects such as firearms, knives, blades, syringes, or items such as crackers, matches or lighters in their possession.

7 GENERAL MISCONDUCTS IN LEVELS

ACTS OF MISCONDUCT

7.1 The following acts of misconduct shall constitute LEVEL 1 MISCONDUCT (FIRST INSTANCE OFFENCES)

- Failure to be in class on time;
- Failing to finish home-work;
- Failing to respond to reasonable instructions
- Writing on the wall;
- Wandering around without good reason during teaching sessions;
- Cleaning of dusters on the walls;
- Use of vulgar language or abusive language in the class or within school premises;
- Boys wearing earrings and girls wearing more than one pair of earrings;
- Wearing hats and caps in the school premises that are not school uniform;

- Removal of furniture from the class without the permission of an authority;
 - Applying lipsticks or nail polish
 - Absenteeism without valid reason;

7.2 The following acts of misconduct constitute LEVEL 2 MISCONDUCT (SECOND INSTANCE OFFENCES)

- Frequently repeated level 1 misconducts;
- Possession or use of cellphone in the classroom as well as in the school premises;
- Possessing dangerous weapons;
- Possessing or distributing pornographic, racist or sexist materials;
- Racist, sexist or other discriminatory behavior;
- Forging documents or teachers signatures;
- Smoking or carrying tobacco;
- Throwing litter around school premises;
- Visiting the toilets during class times, unless by permission and messing up in the toilets;
- Interrupting lessons in the classrooms;
- Gambling
- Bullying of other learners and educator

7.3 The following acts of misconduct constitute LEVEL 3 MISCONDUCT (THIRD INSTANCE OFFENCES)

- Repetition of offences listed in level 2 misconducts;
- Cheating during class tests;
- Cheating during examination;
- Causing intentional injury to another person;
- Verbally threatening the safety of another person;
- Disrupting the entire school (e.g. boycotting or picketing without consent);
- Leaving classroom without permission;
- Leaving school premises without permission;
- Initiating a bribe involving examination material;
- Minor and major theft;
- Vandalism;
- Extortion of another person's property;

SGB CHIARPERSON SIGNATURE

PRINCIPAL SIGNATURE