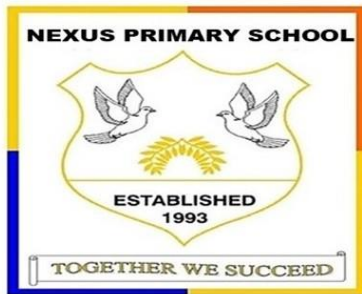


NEXUS PRIMARY SCHOOL



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Principal: Mohaladi EM**

CODE OF CONDUCT FOR LEARNERS

SCHOOL STAMP

Date of Adoption by SGB _____ Signed: _____

Date of Verification by Department: _____ Signed: _____

1. PREAMBLE

Nexus primary School is committed to providing its learners with a holistic education, balancing the academic, physical, emotional and social development of each learner in its care. It hopes to equip learners with the values and skills to live in a just, tolerant, multicultural, democratic society and it respects the religions of all people.

The school's motto, "Together we succeed", embodies the values the school wishes to uphold. Nexus Primary School aims to achieve this by: providing a conducive and caring environment, inviting and involving committed stakeholders, ensuring that all learners are exposed to dynamic curricular, extra and co-curricular activities. Our school governing body must adopt a code of conduct for the learners after consultation with the learners, parents and educators of the school.

2. STATEMENT OF RIGHTS AND RESPONSIBILITIES

2.1 The Rights of Learners

2.1.1 Democracy:

The Bill of Rights in the Constitution of the Republic of South Africa, Act No. 108 of 1996, enshrines the rights of all people and affirms the democratic values of human dignity, equality and freedom. The school must protect, promote and fulfil the rights identified in the Bill. All learners and stakeholders at a school have the democratic right to due process and a reasonable right to participate in decision-making about matters affecting them at the school.

2.1.2 Non-discrimination and equality:

No person may unfairly discriminate against any learner. All learners shall enjoy equal treatment before the law and shall receive equal protection and benefits of the law.

2.1.3 Privacy, respect and dignity.

Every learner has inherent dignity and has the right to have his/her human dignity respected. This implies mutual respect including respect for one another's convictions and cultural traditions. Every learner also has a reasonable right to privacy, which includes the right not to have his/her person or property searched or his/her possession seized.

However, the principal or an educator may search learners based on his/her reasonable suspicion of an offence being committed. Certain items may be confiscated for a period of time (e.g. Jewellery) and other items permanently (e.g. Cigarettes, lighters, electronic cigarettes, drugs, drug paraphernalia, pornography, satanic material and dangerous weapons). If parents request in writing the return of the item, this may be done provided they collect the item personally.

Moreover, the school's dress code must be upheld and incorrect items may be confiscated (a parent may come and collect a confiscated item anytime).

2.1.4 Non-violence, the freedom and security of a person.

Every learner has the right not to be treated or punished in a cruel, inhuman or degrading manner. Corporal punishment has been abolished.

Educators and learners have to learn the importance of mediation and co-operation, to seek and negotiate non-violent solutions to conflict and differences and to make use of due process of law.

2.1.5 Freedom of expression, the reasonable right to demonstrate and present petitions.

These rights are not absolute: insubordination and insults cannot be tolerated; anything that disrupts the learning activities or operation of the school is *unacceptable*. Learners have the right to agreed procedures for expressing and resolving school related grievances.

2.1.6 School environment.

Learners have the right to a clean, safe, harassment free and healthy environment with clean water that is conducive to teaching and learning.

2.1.7 The South African Schools Act provides that education is compulsory for learners from the year in which such learners reach the age of 7 years until the last school day of the year in which such learners turn 13 years or the seventh grade, whichever comes first

2. 2 The Responsibilities of Learners

2.2.1 Learners of Nexus Primary School are to conduct themselves in a manner which is fitting for members of a good school. They are to regard their school and educators in high esteem and to be polite, helpful, co-operative, responsible and self-disciplined. They must commit themselves to doing all work assigned to them either in their classes or at home, and to catch up on lost work because of absence.

2.2.2 Learners are expected to set a good example with regard to appearance and behaviour at all times both in and out of school. Learners need to guard against doing or saying anything that will discredit themselves, their families, educators or their school.

2.2.3 Consideration must be shown towards others and respect given to educators, learner leaders and visitors. Instructions must be carried out willingly and promptly. Insubordination cannot be tolerated.

2.2.4 No learner has the right at any time to behave in a manner which disrupts the learning of other learners, or which causes another learner physical or emotional harm.

2.2.5 Security and care of school property

2.2.5.1 As the school has been developed for the use of all the learners attending the school, it is the privilege and obligation of every learner to protect and use carefully all the facilities and equipment so that others who come after them can also enjoy the privilege. Writing graffiti and destruction of property are punishable offences

NB: Stakeholders have the duty to report vandalism, or any damage or misuse of school property

2.2.5.2 School property may not be removed from school premises without written permission from the Principal.

2.3 The Rights and Responsibilities of Parents with respect to the Code of Conduct.

The ultimate responsibility for learners' behaviour rests with their parents or guardians. It is expected that parents will:

2.3.1 Ensure their children conduct themselves according to the accepted norms of controlled, courteous, correct and disciplined behaviour while associated with the school;

2.3.2 Support the school, and require learners to observe all school rules and regulations including ensuring that the dress code is upheld and accept responsibility for any misbehaviour on their part; The school will contact parents whenever a child's behaviour becomes cause for concern and will endeavour, in a spirit of constructive partnership, to resolve the problem.

The parents, however, remain the persons ultimately responsible for ensuring that their child complies with the Code of Conduct. Parents must, on seeking admission for their children at Nexus Primary School disclose all relevant information regarding any previous discipline, learning or behavioural problems. This disclosure is requested in order to help the school in its attempts to assist the learner. If this is not done and problems arise the school reserves the right to request that the learner be suspended or removed.

2.3.3 Provide the necessary equipment and textbooks and take an active interest in their children's schoolwork and make it possible for the children to complete assigned homework;

2.3.4 Accept that English is the medium of instruction (except in the foundation phase), and therefore learners must be able to benefit from instruction in this medium;

2.3.5 Accept that the school will not permit learners to differ from the average age of the grade by more than three years;

2.3.6 Ensure a doctor's note is provided if a child is absent for three days or more or misses an examination due to illness.

2.3.7 Refrain from removing a learner during school hours unless an arrangement with the parent is made according to the rules of the school.

2.3.8 The parent or legal guardian of any learner who intentionally misuses, damages or defaces any school property or fails to return borrowed property within a reasonable time must replace it or pay for the property so damaged.

2.3.9 Note that nothing shall exempt a learner from complying with the Code of Conduct of the school and an educator has the same rights as a parent to control and discipline the learner according to the Code of Conduct. Parents may not verbally or physically abuse any member of staff.

3. GENERAL MISCONDUCTS IN LEVELS

3.1 level 1 ACADEMIC OFFENCES

3.1.1 Late for class

3.1.2 Books left at home

3.1.3 Not settling down

3.1.4 Classwork not done/not done properly

3.1.5 Homework - not done - left at home - incomplete - copied

3.1.6 No homework diary/not being used

3.1.7 Late for school

3.1.8 Not bringing excuse notes

3.1.9 Not bringing doctor's note for missed exam personal misconduct

3.1.10 Minor cheek/insolence

3.1.11 Minor defacing desks/books/walls

3.1.12 Minor disruption of lessons. (e.g. By calling out, getting out of desk without permission)

3.1.13 Eating/chewing in class

3.1.14 Foul language towards other learners

3.1.15 Littering

3.1.16 Public displays of affection (indicating lack of respect)

3.1.17 Failing to fulfil obligations

3.1.18 Being out of class without permission

3.1.19 Being out of bounds. E,g. Transport zone

3.1.20 Grade Teachers can carry out uniform checks periodically, according to duty registers. Latecomers who arrive at school more than 5 minutes after the warning bell are considered to be late. Immediate punishment may be given to such learners and will be written in the late coming register. Grade Teachers will contact parents of children who are regularly late.

IGNORANCE OF THE RULES IS NOT AN EXCUSE.

Recommended Punishment out at the discretion of the individual educator. These include, but are not limited to: Verbal reprimand Written punishment Writing out Litter collection Educator/class apology Sanding desks Continuous assessment penalty Class detention (at break, after school) Detention Confiscation of improper item Learners will be given '0' for missed exams without a Doctor's Note.

Procedures:

- i) Grade 1 offences are dealt with initially by the educator concerned. Any single serious offence must be referred to the Block Manager/Departmental Head immediately.**
- ii) Records are kept of learners who do not co-operate. (e.g. Classroom offence sheet)**
- iii) The educator then refers the learner to the Block Manager/Departmental Head who may inform parents telephonically or in writing of the problem and who may punish the learner appropriately.**

3.2 Level 2 OFFENCES

3.2.1 Repeated level 1 offences (at discretion of educator)

3.2.2 Cheek/Insolence (not minor)

3.2.3 Disruption of lessons. (e.g. Calling out often, constant talking etc.)

3.2.4 Cheating in a class test

3.2.5 Minor damage to learners' property/possessions

3.2.6 Repeated or extreme dress code infringement

3.2.7 Temper tantrum

3.2.8 Truancy (Bunking) – either for lesson/s or a day

3.2.9 Falsely identifying oneself to avoid punishment

3.2.10 Minor vandalism

3.2.11 Disregarding educator's punishment

3.2.12 Infringement of exam rules

3.2.13 Harmful graffiti, hate speech, sexism, pornography or profanity

3.2.14 Smoking (1st offence) - Learners found with cigarettes, lighters or matches or in the company of smokers are deemed to be smokers

3.2.15 Petty theft e.g. Stealing someone's equipment

3.2.16 Sexting

3.2.17 Cyber-bullying Recommended Punishment to be applied at the discretion of individual Grade Departmental Head.

These include, but are not limited to: Any mentioned in Level 1 Executive detention Communication with parents Discipline interview with parents Demerits Daily reports Excluded from subject or class for a limited period Procedures These are generally referred to the Grade Departmental Head.

3.3 Level 3 OFFENCES

3.3.1 Refusal to accept Grade Tutor's authority

3.3.2 Fighting (See also Grade 4 and 6 Offences)

3.3.3 Racism (see also grade 4 offence)

3.3.4 More serious damage to learners' property and possessions.

3.3.6 Smoking (2nd and 3rd offence)

3.3.7 Cheating in an exam or cycle test

3.3.8 Falsely identifying oneself

3.3.9 Conduct which brings school into disrepute

3.3.10 Consumption of alcohol Recommended punishment Any mentioned in Grade 1 and 2. Written apology. Exclusion from extra-mural activities, tours and excursions. Withholding or withdrawing of awards, including leadership position Physical work. Procedure These are generally referred to the Deputy Principals and may result in an IDC.

3.4 GRADE 4 OFFENCES

3.4.1 conduct which endangers the safety and violates the rights of others

3.4.2 fighting, assault or battery

3.4.3 immoral behaviour or profanity

3.4.4 harmful graffiti, hate speech, racism

3.4.5 unlawful action, vandalism, or destroying or defacing school property

3.4.6 repeated violations of school rules or the Code of Conduct

3.4.7 victimisation, bullying and intimidation of other learners

3.4.8 infringement of examination rules

3.4.9 knowingly and wilfully supplying false information or falsifying documentation to gain an unfair advantage at school

3.4.10 smoking – 4th and 5th offences

3.4.11 seriously threatening, disrupting or frustrating teaching or learning in a class

3.4.12 engaging in a conspiracy to disrupt the proper functioning of the school through collective action

3.4.13 insulting the dignity of or defaming a staff member

3.4.14 distributing any test or examination material that may enable another person to gain an unfair advantage in a test or examination

3.4.15 engaging in any act of public indecency

3.4.16 sexually harassing another person; this may include, but is not limited to verbal harassment, social media e.g. Sexting, stalking

3.4.17 being found in possession of or distributing pornographic or satanic material Procedures These are generally referred to the Principal who may involve Governing Body members. Any offence could lead to a formal suspension. **A WRITTEN WARNING WILL BE ISSUED FOR ANY**

GRADE 4 OFFENCE. The Governing Body may, after a fair hearing, suspend any learner who has been found guilty of contravening stipulations of the Code of Conduct:

A WRITTEN WARNING WILL BE ISSUED FOR ANY GRADE 4 OFFENCE. The Governing Body may, after a fair hearing, suspend any learner who has been found guilty of contravening stipulations of the Code of Conduct: a) for a period of one week or b) pending a departmental decision to expel the learner.

3.5 SCHEDULE 5

GRADE 5 OFFENCES Drug, alcohol and other substance abuse.

3.5.1 General Principles The Principal and the Governing Body are of the opinion that the presence in the school of learners who are practising any form of drug or substance abuse is detrimental to the learners themselves, the moral well-being of the learner population as a whole and the image of the school. Such behaviour is therefore strictly forbidden in all circumstances.

3.5.2 The Principal and Governing Body accept the responsibility to educate and inform the school community on the dangers of substance abuse.

3.5.3 Where a learner is found to be dealing and distributing drugs or alcohol, that learner will not be permitted to remain at the school (see Offence 6).

3.5.4 The school reserves the right to involve the law at any stage

3.5.5 Procedures a) Voluntary admission of a drug problem The parents will be informed and arrangements made for the learner concerned to receive professional counselling (through SANCA or a similar organisation). Costs incurred will be for the parents' account. The learner must remain within the rehabilitation programme until pronounced free of any symptoms of drug dependency.

The school must be kept informed on a regular basis of the learner's progress within the programme. Confidentiality will be maintained as far as possible. The Principal and the Governing Body reserve the right to ask for the learner to be removed from the school with immediate effect if: i) the learner refuses to enter the rehabilitation programme or drops out before the programme has run its course. ii) there is evidence of further drug abuse. B) Non-voluntary identification of a drug problem When a report is received that a learner is involved in some form of drug abuse, the learner concerned will be confronted with this information.

3.5.6 Possession at school/use at school If a learner is suspected of these offences, the Governing Body and School Executive may conduct a hearing in accordance with departmental regulations.

Where a learner is found guilty, procedures for Grade 6 Offences will apply. The law will be permitted to follow its course. 9.5.7 The school may use sniffer dogs and may conduct random urine testing at its discretion to help keep the school drug-free.

3.6 SCHEDULE 6

GRADE 6 OFFENCES Serious Misconduct A learner will be guilty of serious misconduct if he or she:

3.6.1 is found guilty of serious misconduct as stated in the Grade 4 and 5 Offences after having been found guilty of the same or similar misconduct on TWO previous occasions;

3.6.2 fails to comply with a punishment of suspension as a correctional measure; **3.6.3** forges any document or signature to the potential or actual prejudice of the school;

3.6.4 trades in any test or examination question paper or in any test or examination material;

3.6.5 attempts to bribe or bribes any person in respect of any test or examination to enable himself or herself or another person to gain an unfair advantage therein;

3.6.6 attempts to or engages in fraud;

3.6.7 attempts to or engages in theft, or otherwise acts dishonestly to the prejudice of another person;

3.6.8 attempts to or is in possession of, consumes or deals in any illegal substance;

9.6.9 is in possession of any dangerous weapon;

3.6.10 attempts to or does assault or threaten to assault another person with a dangerous weapon;

3.6.11 attempts to or does hold any person hostage;

3.6.12 attempts to or does murder any person;

3.6.13 attempts to or does rape any person;

3.6.14 attempts to or does maliciously damage another person's property

Procedures These would generally be referred by the Principal after investigation to the Governing Body for suspension, pending expulsion. **Expulsion** The Governing Body may, after a fair hearing, suspend any learner who has been found guilty of contravening stipulations of the Code of Conduct for a reasonable period not exceeding one week, pending a decision by the Head of Department of the Gauteng Department of Education on the recommendation of the Governing Body as to whether or not the learner is to be expelled from the school.

A learner who has been expelled, or his/her parent, may appeal against the decision of the Head of Department to the Member of the Executive Council, within seven days of the decision to expel him/her. In cases of disciplinary transfer, the Head of Department of the Gauteng Department of Education must find a school place for a learner until the learner is beyond compulsory school-going age, as the right of a learner to basic education cannot be violated. All decisions leading to suspension or expulsion must take cognisance of applicable laws.

4. DUE PROCESS

4.1 The South African Schools Act and other relevant legislation makes provision for due process including a fair hearing before a learner may be suspended from the school by the Governing Body. Due process provides a learner with a fair hearing before a learner may be suspended for a period of one week or be expelled from the school by the HOD of the Free State Education Department

4.2 Any learner alleged to have violated any rule that may require suspension or expulsion, must be brought to the Principal who will set in motion the relevant disciplinary procedures as provided for in the relevant legislation.

4.3 The disciplinary committee appointed must conduct the hearing in accordance with the provincial regulations laid down by the Member of the Executive Council.

4.4 For the hearing, the learner and the Parents/Guardian must –

- (a) be informed of and understand the charges of which written notice should be given at least five days before the time also indicating the date, time and place of the hearing;

- (b) receive such particulars on the charges as he/she may be entitled to according to law;

- (c) get the opportunity to be heard and tell his/her side of the story and to present the relevant facts;

- (d) not be prohibited from being represented by legal counsel, in which case written explanation of the charges must be given, or, in less serious cases

- (e) be heard by an impartial person(s);

- (f) be treated with dignity during the process;

- (g) be informed in writing of the decision of the Governing Body on whether or not he/she is guilty of misconduct, and the penalty to be imposed in the case of suspension or expulsion; and

- (h) have the right to appeal to the MEC if he/she is aggrieved by the decision of the Governing Body.

4.5 The Governing Body must keep a record of the proceedings of the hearing, and may inform, in writing, the HOD of the Free State Department of Education of its recommendation to suspend a learner.

4.6 A learner may only be expelled by the Head of Department of the Free State Education Department, based on the recommendation of The Governing Body.

4.7 SERIOUS MISCONDUCT AND THE LAW

Serious misconduct involving a criminal offence may be reported to the police and law will take its course. This will not preclude the school from enforcing the provisions of this Code.

4.8 MONITORING - EVALUATION STRATEGY

This Code of Conduct will be reviewed by all the role players on an annual basis and adjustments made as necessary.

4.9 APPLICABILITY

learners admitted to Nexus Primary School and their parents/guardians are deemed to have read and to have agreed to abide by this Code of Conduct

5. Random search and seizure and drug testing at schools. —

Unless authorized by the principal for legitimate educational purposes, no person may bring a dangerous object or illegal drug onto school premises or have such object or drug in his or her possession on school premises or during any school activity.

Subject to subsection

The principal or his or her delegate may, at random, search any group of learners, or the property of a group of learners, for any dangerous object or illegal drug, if a fair and reasonable suspicion has been established—

that a dangerous object or an illegal drug may be found on school premises or during a school activity; or that one or more learners on school premises or during a school activity are in possession of dangerous objects or illegal drugs.

A search contemplated in subsection may only be conducted after taking into account all relevant factors, including—

the best interest of the learners in question or of any other learner at the school;

the safety and health of the learners in question or of any other learner at the school;

Reasonable evidence of illegal activity; and

all relevant evidence received.

When conducting a search contemplated in subsection.

the principal or his or her delegate must do so in a manner that is reasonable and proportional to the suspected illegal activity.

Where a search contemplated in subsection

entails a body search of the learners in question, such search may only—

be conducted by—

the principal, if he or she is of the same gender as the learner; or

by the principal's delegate, who must be of the same gender as the learner;
be done in a private area, and not in view of another learner; c) be done if one adult witness, of the same gender as the learner, is present; and
be done if it does not extend to a search of a body cavity of the learner.

Any dangerous object or illegal drug that has been seized must be—
clearly and correctly labelled with full particulars, including—

- the name of learner in whose possession it was found;
 - (ii) the time and date of search and seizure;
 - (iii) an incident reference number;
 - (iv) the name of person who searched the learner;
 - (v) the name of the witness; and
 - (vi) any other details that may be necessary to identify the item and incident;
- (b) recorded in the school safety incident register; and
- (c) handed over to the police immediately to dispose of it in terms of section 31 of the Criminal Procedure Act, 1977 (Act No. 51 of 1977).

(6) If the police cannot collect the dangerous object or illegal drug from the school immediately, the principal or his or her delegate must—

- (a) take the dangerous object or illegal drug to the nearest police station; and
- (b) hand the dangerous object or illegal drug over to the police to dispose of it in terms of section 31 of the Criminal Procedure Act, 1977 (Act No. 51 of 1977).

(7) The police officer who receives the dangerous object or illegal drug must issue an official receipt for it to the principal or to his or her delegate.

(b) publish the name of this device, and any other relevant information about it, in the Gazette.

(12) A learner may be subjected to disciplinary proceedings if—

- (a) a dangerous object or illegal drug is found in his or her possession; or

(13) Any disciplinary proceedings in respect of a learner must be conducted in terms of the code of conduct.

3. SPORT AND EXTRA-MURAL ACTIVITIES

13.1 Learners taking part in sport.

➤ Learners selected to participate in any sports activity for the school, as a representative of the school or on behalf of their houses, must be dressed in the manner prescribed under sports clothes which will have to be determined

with the concurrence of the coaches and team managers before, during and after participation in any such activity.

- All learners taking part in sport events must complete an indemnity form.
- All learners must conduct themselves in an orderly manner with respect for persons and property at all organised school events (action plan will be drawn).
- Learners attending any school activity shall obey all reasonable instructions and directives given to them before, during and after the activity by the committee, any teacher, parent, and/or any person appointed by the Principal to assist with any of the duties to or from the activity.

Participation in any Extra-mural activity apart from school activities

- The rules set out above apply to this section as well, except where they are obviously inapplicable.

14. ENVIRONMENT

- Learners may not litter the school grounds or buildings.
- Learners must be proud of their school and contribute to the beautification of the gardens and school buildings.
- Learner spectators of any school activity or event must leave the place occupied by them neat and tidy.
- Learners shall leave the toilets, hall, playground, and sports fields in a clean and neat state (as indicated in the duty list).
- Learners shall not block any drain or toilet pan with paper or any other material or substance and shall not leave a tap running.
- Graffiti, stickers, placards, etc. on any surface of the school property is forbidden without the authority of the Principal.

15. SCHOOL NOTICES

- Every learner is duty-bound to hand over to his/her parents any notice to parents issued to them by the Governing Body, the Principal, or any Head of Department or class teacher.
- Likewise, every learner shall return to his/her classroom or class teacher any return slip or acknowledgement of receipt, required to be completed by his/her parent, or
- Parents are to sign school notices indicating the receipt thereof.

16. TEXTBOOKS

Learners will maintain the textbooks and equipment of the school in good order. Retrieval is done quarterly and if the book is lost, parents are made aware. Failure to do so will result in the learner paying for the replacement of the library book or equipment.

DISCIPLINE

The Governing Body of the school has determined this Code of Conduct after consultation. Failure to adhere to the Code could result in a Disciplinary Hearing and resulting consequences should a learner be found guilty of misconduct.

Grading of offences

- **Class related offences.**
- **Punctuality.**
- **Homework not completed.**
- **Misbehaviour.**

Disciplinary Process: Code of Conduct:

Step 1 Points to be handled by teachers.

Step 2 Points 200 Letter to parents –

Post level 1 teacher to communicate with parents.

Step 3 Points 400 Detention + Letter to parents – HOD Step

4 Points 600 Detention 2 + Letter to parents – HOD

Step 5 Points 800 Letter to parents - Round table discussion with parents Subject Teachers, Grade head, Deputy Principal, Psychologist & Social worker.

Step 6 Schedule 1 and 2 offences Points 1000 Internal hearing / SBST HOD, Deputy Principal, Principal SGB & Psychologist

18.2 The Sanction After the learner has been given a fair hearing and found to have transgressed the Code of Conduct, the Governing Body will impose the sanction(s) as recommended by them.

18.3 Serious offences

- **The learner(s) who has allegedly committed the serious offence will be dealt with in terms of the SASA Act.**
- **The Governing Body, with the approval from the Head of Department, may on reasonable grounds and as a precautionary measure, suspend a learner who is** page 12 of 18 **Lantern School Policy – Learner Code of Conduct Final:**

18 January 2025 suspected of serious misconduct from attending the school.

The suspension may not be for longer than 7 days.

A learner may be suspended for another 7 days, but he/she must be notified with a letter of the disciplinary hearing.

➤ The Governing Body will conduct a Disciplinary Hearing within seven days after the suspension of the learner.

The Governing Body must obtain the approval of the Head of Department in the Province for the continuation of the suspension of a learner

18.4 Disciplinary Hearing The learner shall be afforded the opportunity to present his/her case.

The learner may call witnesses.

The parents may accompany the learner in the Disciplinary Hearing.

Sanction If the learner is found guilty of a serious offence, the Disciplinary sub-committee will immediately notify the Governing Body and the Head of Department of the findings.

The Governing Body will consider the evidence and the sanction and will decide to uphold the recommendation of the Disciplinary sub-committee, to recommend the expulsion of the learner, to the Head of Department.

19. GENERAL All disciplinary actions are at the discretion of the school.

The school will acknowledge the diverse needs and the age of the learners. All demerits will be captured on SASAMS and printed on report card.

TEXTBOOKS Learners will maintain the textbooks and equipment of the school in good order. Failure to do so will result in the learner paying for the replacement of the library book or equipment

Rules for boys.

➤ Hair, beard, and nails for boys

Φ Hair must be always clean and neat.

Φ Gel may be applied in moderation.

Φ Nails must be short, clean, and well groomed.

Rules for girls.

Φ Hair must be always clean and neat.

Φ Hair that touches the collar must be tied at the back or at the sides of the head.

Φ No untidy hair may hang in front of eyes.

Φ Long hair must always be fastened.

Φ Nails may not protrude beyond fingertips and must be well-groomed.

Φ Only colourless nail varnish may be worn.

Φ No French tips is allowed.

Φ No eye make-up or blusher is allowed.

➤ Jewellery / Tattoos The following jewellery is permitted:

Φ A wristwatch/Medic-alert disk

Φ One signet ring without gems

11. SCHOOL SAFETY

11.1 Parents/Guardians

➤ No visitor is allowed to go to a class without permission or appointment. (Will be seen as trespassing.)

11.2 Respect for those in positions of authority

➤ Learners should under all circumstances be polite towards fellow-learners, educators, the principal, administrative staff, and general assistants.

➤ A learner should behave in an orderly manner in the classroom and do his/her share so that work is dealt with efficiently.

➤ Learners are to enter and leave classrooms in an orderly fashion.

➤ No learner may be outside a classroom, without the permission of the educator. ➤ Educators' personal rules for classrooms must be always adhered to

➤ There must be silence while announcements are made over the intercom.

➤ A learner who leaves a classroom must be in possession of the teacher's "pass".

11.3 Behaviour towards the opposite sex Physical contact between learners is not allowed on or outside the school grounds.

11.4 Indecent language Learners may not use foul or indecent language on or outside the school grounds.

11.5 Prohibited activities, substances, items and areas.

➤ Smoking

Φ Smoking by learners on the school grounds, at school functions, on school buses or in any public place where they represent the school is strictly prohibited. Φ Learners may not have cigarettes, e-cigarettes (or similar), tobacco or lighters/ matches in their possession while they are on the school grounds.

Φ Learners will be deemed guilty if in the company of smokers.

➤ **Alcohol (See the Alcohol Policy)**

Φ The consumption of alcoholic beverages by learners on the school grounds, at school functions, in school buses or in any public place where they represent the school is strictly prohibited.

Φ Learners may not have alcohol in their possession or trade with it. This is a very serious misconduct and learners transgressing make themselves liable for strict disciplinary measures, according to the prescribed disciplinary code.

➤ **Drugs (See the Drug Policy)** Φ The use of drugs of any kind by learners on the school grounds, at school functions, in school buses or in any public place where they represent the school is strictly prohibited.

Φ Learners may not have drugs in their possession or trade with it

Φ A drug test may be conducted at the discretion of the Principal and Deputy Principal/

Φ Drugs will be confiscated and used as evidence.

➤ **Pornographic material**

Φ Learners may not have in their possession, or bring into the school ground, pornographic or any similarly unacceptable material.

Φ Should any such material be found in a learners' possession, it will be confiscated and used as evidence against him/her.

➤ **Gambling by learners on the school grounds or while in school uniform is prohibited.**

➤ **Occultism activities** Φ Satanic or occultic activities by learners is strictly forbidden

➤ **Dangerous objects**

Φ No learners may have dangerous objects such as firearms, knives, blades, syringes, or items such as crackers, matches or lighters in their possession.

12.

13. SPORT AND EXTRA-MURAL ACTIVITIES

13.1 Learners taking part in sport. ➤ Learners selected to participate in any sports activity for the school, as a representative of the school or on behalf of their houses, must be dressed in the manner prescribed under sports clothes which will have to be determined with the concurrence of the Governing Body before, during and after participation in any such activity.

➤ All learners taking part in sport events must complete an indemnity form.

Learner spectators/supporters of sport and other extra-mural activities of the school

➤ All learners must conduct themselves in an orderly manner with respect for persons and property at all organised school events.

➤ Learners attending any school activity shall obey all reasonable instructions and directives given to them before, during and after the activity by the Principal, any teacher, parent, and/or any person appointed by the Principal to assist with any of the duties to or from the activity

13.3 Participation in any Extra-mural activity apart from school activities

➤ The rules set out above apply to this section as well, except where they are obviously inapplicable.

50 3. Disregarding test/examination procedures

50 4. Leaving school premises without permission

80 5. Smoking at school/school function / bus

50 6. Gambling/wheeling and dealing

80 7. Rudeness/insubordination towards staff

50 8. Spit at a person

50 9. Hurting/hitting a fellow learner. Not serious

50 LEVEL THREE OFFENCES (SCHEDULE 1) SERIOUS MISCONDUCT THAT MAY LEAD TO SUSPENSION) Lantern

1. Seriously threatens, disrupts or frustrates teaching or learning in a class

100 2. Engages in a conspiracy to disrupt the proper functioning of the school through collective action

100 3. Insults the dignity of or defames any learner or any other person, which includes racist remarks

100 4. Distributes or in the possession of any test or examination material that may enable another person to gain an unfair advantage in a test or examination

100 5. Cheats in a test or examination or any other form of assessment such as assignments

100 6. Engages in any act of public indecency

100 7. Sexually harasses / sexual harassment

100 8. Found in possession of or distributes pornographic material

100 9. In possession of alcohol.

100 10. Serious fighting on school grounds / bus

100 11. Vandalising of any property / bus

100 12. Bullying of any person or peer

100 13. Theft of low to medium value items

100 14. Disrespectful / Refuse to obey orders from staff

NEXUS PRIMARY SCHOOL UNIFORM

List of Uniform Learners should wear every day.

Mondays

Girls:

Tunic (Scotch)
Black & Gold Socks
Jersey & Pull-over

Tuesdays

Girls:

White Shirt
Black Skirt
White/Black Socks
Jersey & Pull-Over

Wednesdays

Girls:

Tracksuit
Black/White Sneakers
Tracksuit & T-Shirt

Thursdays

Girls:

White Shirt
Black Skirt
White/Black Socks
Jersey & Pull-Over

Fridays

Girls:

Tunic (Scotch)
Black/Gold Socks
Jersey & Pull-over

BOYS:

Shirt (Scotch)
Black Socks
Black Trouser
Jersey & Pull Over

BOYS:

White Shirt
Black Trouser
Black/White Socks
Jersey & Pull-Over

BOYS:

Tracksuit
Black/White Sneakers
Tracksuit & T-Shirt

BOYS:

White Shirt
Black Trouser
Tracksuit & T-Shirt
Jersey & Pull Over

BOYS:

Shirt (Scotch)
Black Socks
Black Trouser
Jersey & Pull Over

NB: During winter learners are allowed to wear School Tracksuit every day.

ACKNOWLEDGEMENT OF RECEIPT OF THE CODE OF CONDUCT FOR LEARNERS.

I _____ Parent of _____ have
received and read the Code of Conduct for Learners at Nexus Primary School.

Signature: _____

Date: _____

Contact Numbers: _____