



Date of Adoption by SGB _____ Signed: _____

Date of Verification by Department: _____ Signed: _____

1. LEARNERS RIGHTS

- 1.1 Every learner has the following rights:
 - 1.1.1 To be informed about the code of conduct;
 - 1.1.2 To freedom of speech and to voice their opinion in a matured, tactful and appropriate manner;
 - 1.1.3 To be respected by other members of the school community, regardless of personal, religious or cultural differences;
 - 1.1.4 To be treated with fairness;
 - 1.1.5 To work in a clean and litter-free environment;

2. OBLIGATIONS OF LEARNERS

- 2.1 Every learner has the following responsibilities:
 - 2.1.1 To be willing to receive correction and discipline from any members of the staff of the school;
 - 2.1.2 To be willing to receive instructions from any members of the staff of the school;
 - 2.1.3 To respect staff members including non-teaching staff;
 - 2.1.4 To do all assignments, class-work, home-work, experiments, practical work or activity assigned to learners;
 - 2.1.5 To respect the decision made and react to them in a matured and sensitive manner;

- 2.1.6 To take a good care of the text books and return them as you received them;

NB: Any violation of any of the listed obligations shall be dealt with by the relevant authority and the learner shall be liable to an appropriate punishment.

ACTS OF MISCONDUCT

1.1 The following acts of misconduct shall constitute LEVEL 1 MISCONDUCT (FIRST INSTANCE OFFENCES)

- 1.1.1 Failure to be in class on time;
- 1.1.2 Failing to finish home-work;
- 1.1.3 Failing to respond to reasonable instructions
- 1.1.4 Writing on the wall;
- 1.1.5 Wandering around without good reason during teaching sessions;
- 1.1.6 Cleaning of dusters on the walls;
- 1.1.7 Use of vulgar language or abusive language in the class or within school premises;
- 1.1.8 Boys wearing earrings and girls wearing more than one pair of earrings;
- 1.1.9 Wearing hats and caps in the school premises that are not school uniform;
- 1.1.10 Removal of furniture from the class without the permission of an authority;
- 1.1.11 Applying lipsticks or nail polish
- 1.1.12 Absenteeism without valid reason;

1.2 The following acts of misconduct constitute LEVEL 2 MISCONDUCT (SECOND INSTANCE OFFENCES)

- 1.2.1 Frequently repeated level 1 misconducts;
- 1.2.2 Possession or use of cellphone in the classroom as well as in the school premises;
- 1.2.3 Possessing dangerous weapons;

- 1.2.4 Possessing or distributing pornographic, racist or sexist materials;
- 1.2.5 Racist, sexist or other discriminatory behaviour;
- 1.2.6 Forging documents or teachers signatures;
- 1.2.7 Smoking or carrying tobacco;
- 1.2.8 Throwing litter around school premises;
- 1.2.9 Visiting the toilets during class times, unless by permission and messing up in the toilets;
- 1.2.10 Interrupting lessons in the classrooms;
- 1.2.11 Gambling
- 1.2.12 Bullying of other learners and educator

1.3 The following acts of misconduct constitute LEVEL 3 MISCONDUCT
(THIRD INSTANCE OFFENCES)

- 1.3.1 Repetition of offences listed in level 2 misconducts;
- 1.3.2 Cheating during class tests;
- 1.3.3 Cheating during examination;
- 1.3.4 Causing intentional injury to another person;
- 1.3.5 Verbally threatening the safety of another person;
- 1.3.6 Disrupting the entire school (e.g. boycotting or picketing without consent);
- 1.3.7 Leaving classroom without permission;
- 1.3.8 Leaving school premises without permission;
- 1.3.9 Initiating a bribe involving examination material;
- 1.3.10 Minor and major theft;
- 1.3.11 Vandalism;
- 1.3.12 Extortion of another person's property;

PENALTY AND DISCIPLINARY PROCEDURE

- 1.1 In the event that the learner commits any misconduct of the FIRST INSTANCE OFFENCE, these are some of the disciplinary actions which will be taken by the school:
 - 1. Disciplinary talk with the learner
 - 2. Talk with the learner's parents or guardians
 - 3. Written warnings

4. Performing duties that improve the school environment such as cleaning, gardening etc.
- 1.2 In the event that the learner commits an offence listed in the SECOND INSTANCE, a learner shall be referred to the principal and the principal in her absolute discretion shall decide to reprimand a learner or refer the matter for an enquiry, in this case the disciplinary forum shall impose an appropriate sanction on a learner if found guilty.
- 1.3 In the event that the learner commits an offence listed in the THIRD INSTANCE, the matter shall be referred to disciplinary forum for a fair hearing and if a learner is found guilty of an offence. The sanction to be imposed shall include a suspension from studies at school.
- 1.4 A disciplinary forum shall have the right to impose any sanction on a learner provided that such sanction is fair, equitable, reasonable and in accordance with any applicable and relevant legislation and regulation.
- 1.5 A learner shall have a right to challenge evidence against him/her and be assisted by a parent/guardian or a fellow learner.

THIS CODE OF CONDUCT WAS SIGNED AND ADOPTED BY THE SCHOOL GOVERNING BODY AT NEXUS PRIMARY SCHOOL ON THIS _____ DAY _____ OF 2024